

NNN9 Proposed Workshop Submission Form

Notes to assist in the preparation of proposed workshop submissions:

- The proposed workshop timetable will provide for 20 workshops over the two days: Monday 24 and Tuesday 25 September 2018.
- A selection committee will consider proposed workshop topics. Those that most closely align with the NNN conference theme - Reaching the Last Billion: Setting BEST in Motion - and the strategic objectives of the NNN will have the strongest chance for selection.
- Whilst there are no limits to the number of workshops you can propose, during the submission process we will ask you to prioritise your submissions to maximise the number of individuals and organisations able to host a workshop during NNN 2018.
- If you propose including a panel session in your workshop please consider the number and mix of panelists.
- Proposed workshop details can be submitted no later than Thursday 31 May 2018.
- Successful workshop proposals will be notified by email by Thursday 21 June 2018.
- Successful workshop organisers are requested to ensure final details of workshop sessions are finalized by Friday 31st August 2018.
- Successful workshop organisers are requested to ensure notes of workshop sessions are finalized by Friday 28th September 2018.

Please provide the name and contact details of the person proposing the workshop. This individual will be the selection committee and events' team's point of contact for logistical information. The Lead will also be responsible for the coordination of speakers, moderators and rapporteurs for the workshop.

* Required

1. **Email address ***

2. **Workshop Lead Full Name ***

3. **Workshop Lead Organisation ***

4. **Workshop Lead Job Title ***

5. **Workshop Lead Phone number (inc country code)**

Details of the Workshop

Please provide details of the proposed workshop and how it will address the 2018 NNN Conference theme.

6. **1. Title of Workshop - What is the issue the workshop aims to address? ***

7. **2. If this is not your only proposed workshop for NNN 2018 please indicate which workshop proposal is your first priority**

Mark only one oval.

This is my only proposed workshop

Other: _____

8. **3. Overall aim of the workshop and why it is important for the audience of the NNN 2018 (500 words maximum) ***

9. **4. Workshop plan - Briefly outline the proposed flow of the workshop and active engagement of participants to achieve your workshop aim ***

10. **5. Link to NNN's BEST Framework: Which component of Behaviour, Environment, Social inclusion and Treatment and care Framework does the workshop link with? ***

Mark only one oval.

Behaviour

Environment

Social Inclusion

Treatment and Care

11. **6. Ideal discussion size - Indicate minimum and maximum number of participants ***

12. **7. Workshop descriptor for the NNN Conference program - Summary of the session (75 words maximum)**

Moderators, Speakers & Rapporteurs

13. **Workshop moderator(s) - Include name, title, organisation and country of work – with a new line for each moderator ***

(maximum of 2)

14. **Workshop moderator(s) - email address (separated by ;) ***

15. **Workshop speaker(s) - Include name, title, organisation and country of work – with a new line for each speaker ***

(maximum of 4)

16. **Workshop speaker(s) - email address (separated by ;) ***

17. Workshop rapporteur(s) - Include name, title, organisation, email and country of work – with a new line for each rapporteur *

18. Workshop rapporteur - email address (separated by ;) *

Any other information?

19. Outline any additional information you would like the selection committee to be aware of (75 words maximum) *

If you have questions or need help or advice with this submission, please contact admin@nnnevents.com
